

Altmeyer Home Stores Vendor Routing Instructions

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- Vendors assuming the cost of shipping merchandise to Altmeyer Home Stores may use a shipping method of their own choosing.
- All shipments weighing 199 pounds or less are to be shipped via **UPS Ground, Freight Collect** - please call us at (724) 468-3434 for our UPS account number, if needed.
- All shipments containing cartons over 5,184 cubic inches must be shipped collect using our indicated common carrier by state.
- All **UNPALLETIZED (FLOORLOAD)** shipments with a weight between 200 and 7500 pounds (inclusive) **AND** less than 12 linear feet of truck space must be shipped **COLLECT** via our indicated common carrier by state. All shipments over 7500 pounds or 12 linear feet, see below*
- All **PALLETIZED** shipments between 1 and 4 pallets must be shipped **COLLECT** via our indicated common carrier by state. All shipments over 4 pallets, see below*
- Vendors shipping from Canada should ship freight collect via ***VITRAN EXPRESS 800-245-1244***.
- Please refer to this page frequently as our guidelines are subject to change.
- **Failure to comply with routing instructions will result in a chargeback of 25% of the total shipping charges plus the difference in charges between the correct method and the method used.**
- **IMPORTANT: Vendors must contact Altmeyer's Traffic Department for:**
 - ****unpalletized*** shipments with a weight greater than 7500 pounds **OR** taking up more truck space than 12 linear feet.
 - ****palletized*** shipments greater than 4 pallets
- For routing instructions, please find the routing group for the state from which you are shipping in the table below. Vendors whose geographical location or traffic issues are not covered under the above instructions must contact Altmeyer's Traffic Department for specific routing instructions; please use the contact information found at the beginning of this guide.

State	Routing Group	State	Routing Group
Alabama	1	Arizona	1
Arkansas	1	California	1
Colorado	1	Connecticut	1
Delaware	6	District of Columbia	1
Florida	1	Georgia	1

		Illinois	3
Indiana	3	Iowa	1
Kansas	1		
Kentucky	3	Maine	1
Maryland	3	Massachusetts	1
Michigan	3	Minnesota	1
Mississippi	1	Missouri	1
Nebraska	1	Nevada	1
New Hampshire	1	New Jersey	2
New Mexico	1	New York	6
North Carolina	6	Ohio	5
Oklahoma	1	Oregon	1
Pennsylvania	4	Rhode Island	1
South Carolina	1	Tennessee	1
Texas	1	Vermont	1
Virginia	3	Washington	1
West Virginia	3	Wisconsin	1

Routing Group 1

- If goods are Class 92.5 or lower: please ship freight collect via our selected carrier *OLD DOMINION FREIGHT LINE 800-432-6335*.
- If goods are Class 100 to 200: please ship freight collect via our selected carrier *UPS FREIGHT 800-333-7400*.
- If goods are Class 250 or higher: please ship freight collect via our selected carrier *OLD DOMINION FREIGHT LINE 800-432-6335*.
- If goods are mixed class: use the class with the greatest weight for routing.
- **Any shipment over 4 pallets: Vendor must contact Altmeyer's Traffic Dept. for specific instructions.**

Routing Group 2: New Jersey

- Please ship freight collect via our selected carrier *Vitran/PJAX 800-245-1244* www.vitranexpress.com **Note:** Merchandise must be palletized and the number of pallets must be notated on the bill of lading.
- **Any shipment over 4 pallets: Vendor must contact Altmeyer's Traffic Dept. for specific instructions.**

Routing Group 3: Illinois, Indiana, Kentucky, Maryland, Michigan, Virginia, West Virginia

- If goods are Class 50 to 70: please ship freight collect via our selected carrier *OLD DOMINION FREIGHT LINE 800-432-6335*.
- If goods are Class 77.5 or higher: please ship freight collect via our selected carrier *Vitran/PJAX 800-245-1244*
- If goods are mixed class: use the class with the greatest weight for routing.

- **Any shipment over 4 pallets: Vendor must contact Altmeyer's Traffic Dept. for specific instructions.**

Routing Group 4: Pennsylvania

- Please ship freight collect via our selected carrier *PITTSBURGH FAYETTE EXPRESS 800-242-1441*.
- **Any shipment over 4 pallets: Vendor must contact Altmeyer's Traffic Dept. for specific instructions.**

Routing Group 5: Ohio

- If goods are Class 77.5 or lower: please ship freight collect via our selected carrier *OLD DOMINION FREIGHT LINE 800-432-6335*.
- If goods are Class 85 or higher: please ship freight collect via our selected carrier *Vitran/PJAX 800-245-1244 www.vitranexpress.com*
- If goods are mixed class: use the class with the greatest weight for routing.
- **Any shipment over 4 pallets: Vendor must contact Altmeyer's Traffic Dept. for specific instructions.**

Routing Group 6: Delaware, New York, North Carolina

- If goods are Class 92.5 or lower: please ship freight collect via our selected carrier *OLD DOMINION FREIGHT LINE 800-432-6335*.
- If goods are Class 100 to 200: please ship freight collect via our selected carrier *UPS FREIGHT 800-333-7400*.
- If goods are Class 250: please ship freight collect via our selected carrier *WARD TRUCKING 800-459-3625*
- If goods are Class 300 or higher: please ship freight collect via our selected carrier *OLD DOMINION FREIGHT LINE 800-432-6335*
- If goods are mixed class: use the class with the greatest weight for routing.
- **Any shipments over 4 pallets: Vendor must contact Altmeyer's Traffic Dept. for specific instructions.**

Vendor Shipping Managers: Please reference this page frequently as our guidelines are subject to change.

PLEASE NOTE: Failure to comply with routing instructions will result in a chargeback of 25% of the total shipping charges plus the difference in charges between the correct method and incorrect method used.

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